



RULES & REGULATIONS 01/2023

25th FestCurtasBH - BELO HORIZONTE INTERNATIONAL SHORT FILM FESTIVAL

[RULES & REGULATIONS]

Fundação Clóvis Salgado and Associação Pró-Cultura e Promoção das Artes - APPA make public the regulations for the 25th FestCurtasBH - Belo Horizonte International Short Film Festival for the submission, selection and awarding of the short films to be screened during the Festival, which will take place at the following locations, by the conditions settled at the public regulations in arts. 22, IV, § 4º and 52 of the Federal Law 8.666/93.

1. OBJECT

1.1. The object of the present regulation is the selection and awarding of films to be screened at the 25th FestCurtasBH - Belo Horizonte International Short Film Festival, produced by the Cinema Department of Fundação Clóvis Salgado and by Associação Pró-Cultura e Promoção das Artes - APPA, and that aims to propagate the production of short films, as well as to contribute to the reflection on the screened films and support the exchange between Brazilian and International filmmaking.

1.2. Competitive and parallel sections with the selected films, from October 6, 2023 to October 15, 2023, to be held at Cine Humberto Mauro and other venues of Fundação Clóvis Salgado/Palácio das Artes, and at the official streaming platform cineHumbertoMauro/MAIS, and other venues to be defined.

1.3. The Festival program is also composed by special sections, not linked to the submission and selection process established in this regulation, and whose definition is attributed to the Festival's Organizing Committee.



2. PARTICIPANTS

2.1. Participants, to complete the submission, must meet the following requirements:

2.1.1. Participation is eligible to any natural person over 18 years old, or legally emancipated, and also, production companies, artistic associations, artist collectives, and institutions responsible for the production and distribution of the submitted works.

2.2. Members participating in the Organizing and/or Selection Committees, as well as the interns, public servants or service providers from Fundação Clóvis Salgado, Associação Pró-Cultura e Promoção das Artes - APPA or partners of the Festival are not allowed to apply for the selection process.

3. SUBMISSIONS

3.1 All submissions must be made from April 21, 2023 to June 05, 2023, through ShortFilmDepot platform (www.shortfilmdepot.com) or through the official website (www.festcurtasbh.com.br).

3.2. FestCurtasBH does not charge any fees for submissions. Nevertheless, the payment of any registration costs through the ShortFilmDepot platform will be at the sole expense of the candidate.

3.3. The preview digital copy can be sent online. For registrations through the Festival website, it is necessary to inform the link (and password, if any) to access or download the film and it must be available until the selection process is completed. The responsibility for the quality of the screening copies; for the good functioning and maintenance of the access link to the work; for the download or upload of the film is exclusive to the applicant. The Festival's Organizing Committee will not be responsible for any malfunction that may compromise the participation of interested parties.

3.4. Short films completed in 2022 and 2023 can apply. The first public screening date will be considered as the completion date, for unreleased films.



3.5. The Festival will accept short films with maximum running time of 45 minutes (except advertising, institutional films, series and music videos), finished in 35mm, 16mm film formats or any digital format.

3.6. The Festival organization reserves the right to invite films to take part of the selection process.

3.7 If the film has dialogues in languages other than Portuguese, the preview copy of the film must be subtitled in English or Portuguese.

3.8. The copies of the submitted short films will integrate the Belo Horizonte International Short Film Festival's film collection and can be available for research, with non-commercial purposes, at no costs for the Belo Horizonte International Short Film Festival, Fundação Clóvis Salgado and APPA;

3.9. Short films screened in previous editions of the Festival will not be accepted for official sections.

3.10. The submission of films in the Festival implies the full acceptance of all the rules and conditions in this regulation and in the submission form.

3.11. The same applicant may submit as many films as he/she wants. However, if there is a duplicate entry of the same film, the last entry will be considered.

3.12. By submitting to the 25th FestCurtasBH, the interested parties declare to be aware that FCS may carry out the treatment of the personal data informed, aiming at the effectiveness of these rules and regulations, being applied the articles 7th, III; 23; 24; 25; 26; 27; 28; 29 and 30, of Law n. 13.709/2018 - Brazilian General Law of Data Protection (LGPD).



4. ORGANIZING COMMITTEE

4.1 The entire process will be organized by the Organizing Committee, formed by the team of FestCurtasBH, Cine Humberto Mauro, Fundação Clóvis Salgado and Associação Pró-Cultura e Promoção das Artes - APPA, with the following activities:

4.1.1. Checking if the material received and the information required by this regulation are appropriate.

4.1.2. Organizing the work of the Selection Committee.

4.1.3. Solving the controversies, doubts or any situation that might occur from the selection and/or awarding process.

4.1.4. Enabling the Brazilian, International and Minas Competitive Sections, as well as the parallel sections of the 25th Belo Horizonte International Short Film Festival.

4.1.5. Making public every step of the selection process.

4.1.6. Ensuring the accomplishment of these rules and suggesting further adaptations to them.

4.1.7. Monitoring the competition's dissemination process, which includes production of graphic material and media advisory.

4.2. If necessary, for reasons of force majeure or administrative convenience, with due justification and always seeking the public interest, Fundação Clóvis Salgado and Associação Pró-Cultura e Promoção das Artes - APPA may, without restriction, cancel, bring forward or extend the dates, as well as transfer to another space, change the time of the screenings / event.



5. SELECTION

5.1. The short films will be selected by a committee formed by 12 full members appointed by Fundação Clóvis Salgado, through an ordinance that shall be published on the FestCurtasBH official website, such as the Fundação Clóvis Salgado and APPA's website only after the opening of submissions and the release of these terms and conditions.

5.2. The members of the Selection Committee may be replaced at any time, if unable to attend and/or due to noncompliance with the regulations established by the Festival organizers.

5.3. The film selection will be held in Selection Committee's meetings.

5.4. The Festival has three official Competitive Sections (International, Brazilian and Minas) and Parallel Sections. The selection committee will decide in which section the selected films will be featured and will communicate this decision to their submitters. By submitting a film, the participant agrees that, if selected, the film may be included in any section of the Festival, respecting the main country or region of production of each film.

5.5. All films submitted to Festival will be considered by the selection committee that will attribute notes (ranging from 1 to 5), based on the following evaluation criteria:

Conceptual and Aesthetic propositions that make creative use of the means of production
Conceptual and Thematic Relevance
Innovation
Social and Cultural Impact
Contribution to the enhancement of audiovisual language
Narrative and film approaches



5.6. The selected short films will be officially announced at the Festival's website from September 8, 2023.

6. APPEALS, CLARIFICATIONS AND CHALLENGES

6.1 Requests for clarifications regarding this regulation shall be forwarded to the Organizing Committee, up to three working days prior to the submissions deadline, by e-mail at: inscricoes@festcurtasbh.com.br.

6.2 The deadline for challenging the terms of this regulation shall be up to 05 (five) working days before the submissions deadline, established in the 3.1 item of this regulation, and may be presented by any citizen and participant.

6.3 The Organizing Committee shall respond to a request of challenge within 03 (three) working days.

6.4 In case of acceptance of short films that do not meet any requirement of this regulation, appealing is applicable to the Organizing Committee up to 05 (five) working days after the announcement of selected films at the Fundação Clóvis Salgado (www.fcs.mg.gov.br) and APPA (www.appa.art.br) website.

6.5. Requests for clarifications, challenges and appeals may be sent via Protocol at Belo Horizonte International Short Film Festival headquarters, located at the administrative office of Cine Humberto Mauro (Fundação Clóvis Salgado, Avenida Afonso Pena, 1537, Centro, Belo Horizonte, Minas Gerais) or electronically by the e-mail: inscricoes@festcurtasbh.com.br.

6.6. The decisions on appeals and challenges will be publicly posted to all concerned parties at www.fcs.mg.gov.br and www.appa.art.br.

7. FILMS FOR SCREENING

7.1. Selected applicants are responsible for the sending of screening copy.



7.2. The selected short films, in any format, must arrive at the Festival Office no later than 10 days after the selection notice. This will also be the deadline for receiving all digital materials, sent by mail, carriers or upload. If those responsible for sending the selected film do not meet the deadline, the title may be removed from the Festival's program.

7.3. The short films in digital format should be sent preferably in DCP, Apple ProRes, Cineform or Avid DNxHD.

7.4. For short films in DCP or 35mm and 16mm prints it will also be required a digital copy of the film encoded in H.264.

7.5. The digital screening copy can be uploaded online. The responsibility for the quality of the screening copies; as well as for the good functioning and maintenance of the access link to the work; and for the download or upload of the film is exclusive to the applicant. The Festival's Organizing Committee will not be responsible for any malfunction that may compromise the participation of interested parties.

7.6. For the screening of Brazilian short films in the Festival, an English subtitled copy is mandatory.

7.7. For the screening of national and international short films, the production of the event may require an audio description and/or closed caption transcripts. However, the lack of any of these will not prevent the film from being selected.

7.8. The copies of all submitted short films can be made available to other festival's curators, at no costs for the Belo Horizonte International Short Film Festival.

7.9. Those responsible for each short film allow the public broadcast of excerpts of maximum 60 seconds of the selected short film, in public or paid Brazilian or foreign television channels, and/or on the Internet, as part of the dissemination of the Belo



Horizonte International Short Film Festival at any time, and understands that there will be no costs associated to copyright or rights of image use.

7.10. The Belo Horizonte International Short Film Festival will hold an Itinerancy Program with the films selected for its 25th edition, which may cover cities from the countryside of Minas Gerais State, other Brazilian cities and countries. The aim of this activity is to expand the access to short films, in partnership with schools and other cultural institutions, always in non-commercial screenings, with free entrance. In addition, Cine Humberto Mauro, headquarters of the Festival, may hold special screenings of selected films during its annual program - with in-place and/or online screening through the official streaming platform cineHumbertoMauro/MAIS. By submitting a film to the Festival, the legal representative of the film needs to indicate if she/he authorizes the film, if selected, to participate in the Itinerancy Program and other programs in Cine Humberto Mauro, with no fees for the Festival for a maximum period of 01 year from the closing date of the festival edition.

8. AWARDS

8.1. The films screened at the Competitive Sections will compete for the Official Jury Award, with the gross amount of R\$ 5.000 (five thousand reais) which will be offered to the best short-film, in each competitive section (Minas, Brazilian and International). The acceptance of the prize incurs the licensing and screening authorization by the Festival and Fundação Clóvis Salgado to future public and free of charge events, comprising a maximum period of two years, limited to the segment of non-commercial screening venues and online screening through the official streaming platform cineHumbertoMauro/MAIS. The amounts are subjected to taxes deduction and wire transfer expenses applicable both nationally and internationally.

8.2. The Official Jury for the Competitive Sections will consist of professionals of renowned competence and authority in the cinematographic area, invited by the Festival's Organization after the opening of submissions.



8.3. The Official Jury will consider the same evaluation criteria of the Festival selection committee, as follows:

Conceptual and Aesthetic propositions that make creative use of the means of production
Conceptual and Thematic Relevance
Innovation
Social and Cultural Impact
Contribution to the enhancement of audiovisual language
Narrative and film approaches

8.4. All selected films for screening at the Festival, regardless of the section/program, will compete for the Audience Award (defined by public voting), with the gross amount of R\$ 3.000 (three thousand reais), except for those screened at the Special Sections. The acceptance of the prize incurs the licensing and screening authorization by the Festival and Fundação Clóvis Salgado to future public and free of charge events, comprising a maximum period of two years, limited to the segment of non-commercial screening venues and online screening through the official streaming platform cineHumbertoMauro/MAIS. The amounts are subjected to taxes deduction and wire transfer expenses applicable both nationally and internationally.

8.4.1. The voting for the Audience Award will be held exclusively in-place, through the distribution of voting ballots during the public entrance, in each screening.

8.4.2. The organization of the Festival due to the convenience of the public administration or force majeure may create a virtual voting system for the Audience Award, in accordance with the rules of this notice.

8.4.3. The film that receives the highest number of votes among competitive and parallel sections will be chosen as best film by the Audience Award.

8.5. Additional awards might be created, which will be disclosed at a later time.



9. RETURNING OF SCREENING COPIES

9.1. The Festival's Organization will be responsible for the costs of shipment in returning 16mm or 35mm film prints, tapes or digital media (HD, pen drives, etc.) of the short films sent for screening.

9.2. The return of the screening copies will happen within 45 days after the Festival's closure, to the address informed by the person responsible for the copy.

9.3. The Festival's Organization will be responsible for the costs related to the storage, safety and maintenance of the screening copies of the selected short films, for as long as they are in the Festival's possession.

9.4. In case of deviation or damage, the reimbursement will be limited to the making of a new copy, pending proof of the Festival's responsibility through a police or judicial document.

10. COPYRIGHTS AND PERSONALITY RIGHTS

10.1. It is the unique, exclusive and unmitigated responsibility of the applicant who submits its audiovisual work to the Festival the observance and regularization of all and any copyright issues related to images, voices and names of those involved in the work submitted, fitting him exclusively to obtain consent of those involved to use, vehicle and make available the audiovisual work, in the coverage of this regulation, owning full respect to the legislation in effect and shouldering the respective payment, if it's the case, exempting the Festival's Organization of any liability related to any breach.

10.2. Full credit, mentioning the name of all involved (other authors/directors, screenwriters/arguments, soundtrack composer, animators, cast, persons portrayed), should be inserted in the submitted audiovisual work itself and identified in the corresponding fields of the entry form.



10.3 It is the unique, exclusive and unmitigated responsibility of the applicant who submits to the Festival to declare the absence of plagiarism of the works presented, as well as guarantees the image rights and copyright thereof, exempting the Fundação Clóvis Salgado, Associação Pró-Cultura e Promoção das Artes – APPA and their partners, supporters and / or sponsors, of any responsibility in that regard.

10.3.1 In case Fundação Clóvis Salgado, Associação Pró-Cultura e Promoção das Artes-APPA and their partners, supporters and / or sponsors are sued in court or out of court in its own name, it should have a claim to the detriment of the applicant, pursuant to article 125 of the Brazilian Civil Suit Code.

11. FINAL CONSIDERATIONS

11.1. Any further clarifications and orientations for the participation in this contest can be made by telephone: +55 (31) 3236-7367; website: www.festcurtasbh.com.br; or e-mail: inscricoes@festcurtasbh.com.br.

11.2. The omitted cases shall be decided by Fundação Clóvis Salgado and Associação Pró-Cultura e Promoção das Artes – APPA and any doubts and/or controversies that may arise will be settled by the courts of the city of Belo Horizonte, being resigned any other court regardless of any special justification.

Fundação Clóvis Salgado/Palácio das Artes
APPA - Arte e Cultura
Coordenação – 25ª FestCurtasBH



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[APENDIX I – ADDITIONAL INFORMATION]

SCHEDULE

Opening Submissions	April 21, 2023
Deadline for Submissions	June 05, 2023
Deadline for notification of selected short films	September 08, 2023
25th Belo Horizonte International Short Film Festival	October 06 to 15, 2023

SHIPPING ADDRES

FUNDAÇÃO CLÓVIS SALGADO – PALÁCIO DAS ARTES - CINE HUMBERTO MAURO

25th Belo Horizonte International Short Film Festival

Av. Afonso Pena, 1.537 - Centro

Belo Horizonte – Minas Gerais – Brazil

POSTAL CODE 30130



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[APENDIX II – SUBMISSION FORM]

ORIGINAL TITLE:	ADRESS:
INTERNATIONAL TITLE:	TELEPHONE:
COMPLETITION DATE:	E-MAIL:
RUNNING TIME:	
COUNTRY OF PRODUCTION:	
OTHER PRODUCTONS COUNTRIES:	REPRESENTED BY DISTRIBUTION COMPANY?:
	DISTRIBUTION COMPANY:
WITH DIALOGUE?:	ADRESS:
GENRE:	TELEPHONE:
SYNOPSIS:	E-MAIL:
ORIGINAL SCRIPT?:	
ORIGINAL SOUNDTRACK?:	IN CASE OF SELECTION, PLEASE NOTIFY:
ARE THE MUSIC RIGHTS CLEARED?:	TELEPHONE:
PARENTAL RATING:	E-MAIL:
SHOOTING FORMAT:	
SCREENING FORMAT:	ALLOW THE INCLUSION OF THE TITLE IN THE
ASPECT RATIO:	ITINERANCY PROGRAM, IN CASE OF SELECTION.
SCREENING RESOLUTION:	ALLOW THE PUBLIC BROADCAST OF EXCERPTS
	OF MAXIMUM 60 SECONDS, IN CASE OF
DIRECTOR’S FIRST FILM?:	SELECTION.
DIRECTOR’S NAME:	*READ AND AGREED WITH THE RULES AND
TELEPHONE:	REGULATIONS TERMS]:
E-MAIL:	<i>* MANDATORY</i>
FILM PRODUCED BY FILM SCHOOL?:	PREVIEW LINK:
PRODUCTION COMPANY:	PASSWORD: